

Ethel E. Waters

Administrator

US Office



In addition to her responsibility as administrator for The Collaboration's Philadelphia Office, Ethel E. Waters currently serves as the community outreach manager for the Office of Pennsylvania State Senator, Anthony H. Williams. In this capacity, she functions as an intermediary between the senator, his staff, his constituents, as well as organizations and businesses within his Senatorial District. As a result, Ms. Waters understands the importance of clear communication, and the significance of cultivating and maintaining strong relationships.

Her prior employment history comprised a series of managerial positions that required that she bridge the needs and requirements of her internal colleagues, and those of her external customers and clients.

Ms. Waters studied at Penn State University and received a certification in project management; and upon graduating from Carnegie-Mellon University, in 1978, obtained a BS in Business Administration and Management Science. She is well versed and certified in motion and time study operations, is proficient in the complete Microsoft office suite of programs, and is certified in Microsoft project management. ■